

# Swim Education Booking Form 2017

SUPPORTED BY

• EDINBURGH •  
YOUR COUNCIL - YOUR SERVICES

Course

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Start date

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## Personal information

Full name	
Address	
Postcode	
Date of birth	
Phone number	
Email address	

Scottish Swimming membership number (UKCC courses only)

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## Medical information

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Additional information (i.e. support required)

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## Payments

We accept payment by card, cheque or invoice.

**Card** – please complete all fields

Card type	Mastercard/Visa/Visa Debit/Visa Electron/etc
Card number	
Expiry date	
Valid from	
CSC security code	last 3 digits on reverse name strip

**Cheque** – please enclose

**Invoice** – please complete all fields

PO number	
Name of company/Payee	
Address of company /Payee	

Signature

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## Terms and conditions

### 1) Cancellations and refunds

- 1.1 For cancellations made 28 days prior to the start of the course; a refund will be given minus, £35 admin fee.
- 1.2 For cancellations made 14-27 days prior to the start of the course 50% of the course fee will be refunded.
- 1.3 For cancellations made within 13 days of the course starting no refund will be given.
- 1.4 In the event of Edinburgh Leisure cancelling a course; a full refund will be given. Edinburgh Leisure reserves the right to cancel a course depending upon numbers booked and cannot be held responsible for any loss of earnings, holiday entitlement or expenses incurred.
- 1.5 Cancellations must be received in writing.

### 2) Course standards of behaviour

- 2.1 All course candidates must behave in a way that is not disruptive to other candidates, the course tutor and members of the Edinburgh Leisure staff.
- 2.2 Any behaviour which is deemed disruptive, unsafe or inappropriate could result in the individual being removed from the course.
- 2.3 Any candidate who does not meet the pre-requisites of the course on day one may be unable to continue and complete the course. Should this occur no refunds will be given.

## How to book

To book your place on a course, please complete the form with your details and the course you wish to attend and send to:

- Email – [swimqualifications@edinburghleisure.co.uk](mailto:swimqualifications@edinburghleisure.co.uk)
- Post – Swim Education, Edinburgh Leisure, Portobello Swim Centre, 57 The Promenade, Edinburgh EH15 2BS

# Edinburgh Leisure

The Biggest Club in Town

[edinburghleisure.co.uk](http://edinburghleisure.co.uk)

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